

Arnaud WIERTZ

Delfon, 3, 546 40 Thessaloniki, GREECE

+30 (0) 698 748 1328

arnaud.j.wiertz@gmail.com

<https://www.arnaudwiertz.com>

<https://github.com/Arnaud-Wiertz>



OBJECTIVE

Enthusiast and conscientious professional, seeking to make the next step in my career and seize new opportunities in the web development field.

PROFESSIONAL EXPERIENCE

Freelance – Thessaloniki, Greece

Web Developer

February 2020 - Present

- Offering coding services for building or maintaining websites to European clients;
- Designed and built the website of a Belgian non-profit organization in the frame of my first coding project;

Bank of New York Mellon - Brussels, Belgium

Corporate Actions Senior Analyst – Lending

April 2018 - March 2019

- Monitoring, reconciling and reflecting on the client's portfolio the impact on their investments;
- Being the point of contact for external financial institutions and internal departments taking part in the lending program;
- Resolving client's queries regarding positions out on loan;

Corporate Actions Senior Analyst

May 2016 - March 2018

- Authorizing and controlling all aspects of files handled by Analysts;
- Managing the day-to-day workload of the team as well as its organization with the Team Leader;
- Being the single point of contact for other departments, other processing centers across the globe and the management to resolve issues, managing risk, identifying solutions and calculating potential exposure;
- Leading and/or participating in various projects;
- Working on procedure enhancement;
- Assessing the performance of Analysts;
- Training the Analysts on market and technological specificities;

Corporate Actions Analyst

January 2015 - April 2016

- Analysing, challenging and transmitting information received from different sources regarding corporate action events;
- Creating corporate action events that could influence the value or the characteristics of a security, and therefore impact the clients' portfolio;
- Investigating and responding to client's queries;
- Organizing and prioritizing multiple tasks;
- Maintaining a good relationship with the financial partners to facilitate the flow of information as well as resolving future issues;

PROJECTS

- Drafting new procedures, reviewing and editing obsolete ones;
- Participating in the writing of the newcomers' booklet;
- Part of the training pool for the newcomers' coaching;
- Point of contact for a global contingency exercise;
- Developing a universal performance assessment matrix for the department across the globe;
- Offering cross-team assistance;
- GenEdge Reverse Mentoring;
- T2S Readiness;
- Getting selected to represent the department for the internal and external audit

EDUCATION

Udemy – Complete Web Developer Training

Ongoing

HTML, CSS, JavaScript, jQuery, Bootstrap, FileZilla;

UCL- Université Catholique de Louvain-la-Neuve, Belgium

Master's degree (1st year) in Law

September 2013 - August 2014

Bachelor's degree in Law

September 2008 - August 2013

SKILLS

IT

Microsoft Office: Word, PowerPoint, Excel;

Languages

Multilingual: French (mother tongue), English (advanced level), Flemish (conversational level), Greek, German and Spanish (beginner level).

Soft skills

Quick learner, team player with a great sense of responsibility, client focus, risk aware, good communicator, proactive, creative thinker, meticulous with an eye for detail.

PERSONAL INFORMATION

- Belgian, born on the 3rd of March, 1990;
- Sports: tennis, yoga, hiking, running;
- Hobbies: keen traveller, chess player, reader and fan of learning;

REFERENCES

Available upon request